

# Meta Together 2024 Delegate Information Pack

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TMOS Conference 2124

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# **Getting There**

#### By Rideshare/ taxi

The Rendezvous Hotel is about 30 km from the Perth Airport. It typically takes around 30 minutes to drive from the airport to the Rendezvous Hotel and cost between \$50-\$70. Find taxi options, website information and phone numbers <u>here</u>.

WA Cabs: <u>+61 8 9475 0521</u>

Swan Taxis: <u>13 13 30</u>

Black & White Cabs 133 222

Ellenbrook Taxi Service +61481 129 476

#### **By Public Transport**

**Train and Bus**: You can take a train from Airport Central Station (Platform 1) to Perth Station (Platform 7), 5-minute walk to Perth Busport Zone B, then transfer to Bus line 990 heading to Scarborough Beach Bus Station (Stand 4). This journey takes around 1 hr and 24 minutes, 1 change. Find transport options and timetables <u>here</u>.

#### Parking Areas & Instructions

Map of the general area which also has the underground parking area.

<u>Google maps</u> screenshot which shows where the hotel parking entrance is, off The Esplanade.

**Parking fee:** \$10.00 per day. This is a discounted rate for the delegates if you scan the QR code which will be placed on the registration table in the Mentelle Foyer Area. Guests will need to scan this on the day to ensure they receive the discount, or parking will be \$30.00 per day at the gate upon exit.

**Parking Instructions:** Guests will drive through either entrance, and park anywhere in the basement. The camera will scan your licence plate and open the gate automatically. No ticket will be provided upon entry.

Entrance off West Coast Highway and into the main Hotel driveway, entrance is at the end of the driveway with 1.9 metres clearance.

Entrance under Lookout Bar (under the glass balcony) off The Esplanade with 2 metres clearance. Please note that sections of our car park do have a 1.9 metre clearance.

# Accommodation

The Conference venue is the <u>Rendezvous Hotel Perth</u>, 148 Esplanade, Scarborough, WA.

Delegates' accommodation expenditures are covered by TMOS in line with the arrangements with your sponsoring organisation. However, TMOS will not cover or

reimburse any fees incurred for damages to the accommodation, lodgings or resort properties by delegates or their guests. Guests will be asked to provide credit card details along with a current valid photo ID upon check-in as a guarantee for all damages which might be incurred during their stay.

Guests are responsible for any expenses related to using the room, including minibar, ordering food and drinks, or accessing services that aren't included in the TMOS Conference package listed in the program, unless TMOS explicitly confirms otherwise **in writing**. Any additional charges incurred by delegates or guests which are not included in the TMOS Conference package <u>must be paid for in total by guests upon check-out</u>.

# **Conference Logistics**

Please direct your email enquiries before, during or after the conference to <u>tmos@anu.edu.au</u>.

#### **On Site Contact Details - Conference Organising Committee**

- <u>Sharyn McFarlane</u>, COO, ANU: 0416 348 889
- Liz Micallef, Events Coordinator, ANU: 0404 090 328
- Galina Shadrivova, Business Manager, ANU: 0432 909 376
- Eleanor Luond, IDEA and Administrative Officer, RMIT: 0435 676 846
- Karen Kader, Node administrator, UWA: 0414 481 968
- Krisztina Thurzo, Node Administrator, ANU: 0405 755 323

#### **Conference Program**



Details of the Conference Speakers, including their bios, talk titles and abstracts are available on the Conference 2024 website. <u>https://www.tmos.org.au/events/meta-together-2024/</u> or by scanning the QR code.

#### **Communication during the conference**

Please use our Conference Slack channel for all communications. Members of the Conference Organising Committee can be contacted via the Slack channel. The following link can be used to join the Conference Slack: <u>https://tmosconferenc-nrs4081.slack.com</u>



#### **Conference venue**

#### A map of the area

can be <u>accessed and downloaded here</u>. There will also be a copy available (pinned) in the #general channel of the conference Slack.

#### A map of the Rendezvous Hotel

can be <u>accessed and downloaded here</u>. There will also be a copy available (pinned) in the #general channel of the conference Slack.

The Conference venues (i.e. sessions during the day unless otherwise specified) will only be set for delegates. During the catered breaks, delegates and dependents are welcome to move outside onto the Mantelle Deck, walk amongst the posters in the Mentelle Foyer Area.

#### Registration

The registration desk will operate at the Mentelle Foyer Area from 16:00 – 17:30 on Tuesday 19<sup>th</sup> November. Please pass by to collect your delegate badge and the conference gifts which are available for every delegate. You can also register on the first day of the conference, Wednesday 20<sup>th</sup> November from 8:00 AM at the Mentelle Foyer Area.

To reduce waste and environmental impact, please bring your TMOS lanyard with you. Those who don't already have a TMOS lanyard will be provided with one at registration. We would appreciate returning your plastic delegate badges to the onsite support team (Liz, Eleanor, Kriszti) at the end of the conference, so that they can be reused at future events.

#### **Posters Drop Off**

Those presenting at Poster Session on Wednesday 20<sup>th</sup> November, please bring your posters to the registration desk on Wednesday at the lunchtime break. Posters must be all put up by the afternoon break and can remain displayed for the duration of the conference. The desk will be located **Mentelle Foyer Area** - the main conference venue.

Please collect your posters by the end of the conference/ by Friday morning.

#### Wi-Fi

Complimentary unlimited Wi-Fi available. Details will be provided at the accommodation.



# **Essential Information**

#### What to Bring

- TMOS Lanyard some spares will be available to borrow but must be returned to the organising committee before departure.
- See <u>Dress Code</u>
- Masks (if desired) see <u>Safety, Health and Medical</u>

#### Weather and UV index

In Perth, you will experience warm and pleasant weather in November. The temperature reaches around 26°C during the daytime, falling away to 15°C at night (78.8°F to 59°F).

In November, the average daily maximum UV index in Perth is 10. This **UV index** reading represents **very high health hazard**, so protection against skin and eye damage is needed throughout your stay.

You're unlikely to experience any strong winds. Expect a gentle breeze that increases to moderate at times during November. With moderate humidity and mild air temperatures, the breeze will have a slight cooling effect.

The average relative humidity in November in Perth is 44%.

The average sea temperature In November in Perth is 19.7°C (67.5°F).

#### **Dress Code**

- Smart casual: Light, airy clothing, and summer clothes are recommended due to warm weather; a light cardigan/ jacket may be required for cooler evenings and inside, air-conditioned rooms.
- Welcome BBQ: Resort wear/ casual beachwear.
- Gala/Awards night: cocktail/ formal.

Don't forget to pack sunscreen, hats, sunglasses, and comfortable footwear and clothing, especially if planning to participate in an outdoor team building activity.

#### Safety, Health and Medical

In case of an emergency, please call 000.

In case of minor accidents, please seek help from Krisztina Thurzo (Krisztina.Thurzo@anu.edu.au), ANU First Aid Officer 0405 755 323 or the duty manager at the resort reception. Please also notify a member of the TMOS Safety Team (Elizabeth Micallef (Liz) and/or Lorenzo Faraone) or via tmos@anu.edu.au about any accidents, when you are safe to do so. Your organisation may also require an incident report.

See also **CODE OF CONDUCT**.



#### COVID

Masks - please bring some with you if you would like to use them.

If you have any symptoms of COVID, or feel otherwise unwell, please <u>do not attend any</u> <u>sessions</u>. Instead, please inform the Conference Steering Committee.

#### Pharmacy

The closest chemist is the <u>Scarborough 7 Day Chemist</u>, (<u>https://scarboroughchemist.company.site/</u>) open every day from 8am to 10pm. It is approximately **300 m walk** from the Rendezvous Hotel.

#### Swimming

The hotel's Outdoor pool as well as the Spa is under maintenance. Guests have access to Scarborough Beach Pool, a 2min walk from the hotel while hotel pool and spa is under maintenance.

#### **Scarborough Beach Pool:**

- a geo-thermally heated open-air public pool and world-class recreation facility
- pools are unpatrolled and <u>do not have lifeguards</u>
- obey signage
- children are not to be left unattended or unsupervised
- walk, don't run around the pool areas
- no diving
- only swim during hours listed on pool signage
- do no swim under the influence of alcohol or drugs

#### Scarborough Beach:

- has the best white sand surf beach in the world
- 5 min walk from Island Resort
- Surf Life Savers are regularly on patrol
- children not to be left unattended or unsupervised
- always swim with others
- swimming at night is not recommended
- do not swim under the influence of alcohol or drugs
- Facilities: Carpark, Coach Parking, Picnic Area, Public Telephone, Public Toilet, Shop / Gift Shop
- Activities: swim, surf, skate, <u>fish</u>, shoot basketball hoops on the beachfront halfcourt, cycle, windsurf, sail, kitesurf, <u>shop</u>, dine at good <u>restaurants</u>, interact with the animals, get/ keep fit, use the skate bowel, explore, or because the beach is so long and vast, drop out, and relax
- Beach safety information is available <u>here</u>.

### **Meals and Dietary**

Breakfasts will be served from 7:30 – 8:30 am at the in the hotel restaurant.



Special dietary requirements communicated to the Conference Steering Committee have been passed to the venue. In most cases, food served via buffet food displays will have clear labelling for delegates to manage their dietaries themselves. In occasion of complex dietary conditions, kitchen chefs will identify those people and serve specialised named meals. If in doubt, please approach the Conference Steering Committee working on site or the venue staff member.

# **Social Activities**

#### **Beach BBQ**

There will be a Welcome BBQ dinner from 7 - 9 pm on Tuesday, 19<sup>th</sup> November on the Mantelle Deck of the hotel.

#### **Self-Organised Activities**

Early risers can enjoy a variety of activities before breakfast at 7 AM. Options include beach volleyball, beach walks, yoga with a certified instructor Aayushi Nanda, a morning swim, or surfing. These activities are a great way to kickstart your day and connect with fellow delegates.

#### **Team Building Activity - Bikes for Tykes**

Join us for an exciting and meaningful team building event on **Wednesday 20<sup>th</sup> November at the Mentelle Room** starting at **3 PM**. This program promises plenty of fun, hard work, and mechanical challenges with a heartwarming twist.

Participants will work together in teams to complete a series of tasks and challenges. Each successful task earns pieces of a dismantled bike. Once all the pieces are collected, teams will assemble their bikes. While the challenge may seem daunting, the smiles on the faces of underprivileged children who receive these bikes will make it all worthwhile.

Reconvene for the poster session at the Mentelle Foyer.

This will be followed by Buffet Dinner at the Preston Room.

#### **Awards Gala Dinner**

The third annual TMOS Awards Gala Dinner will be held on Thursday 21<sup>st</sup> November from 18:30 – 23:00 in the Grand Ballroom. Dress code: cocktail attire.



# **Terms and Conditions**

#### Cancellation

If you are no longer able to attend the TMOS conference you must let us know as soon as possible by contacting <u>tmos@anu.edu.au</u>.

Cancellation fees are charged by the hotel on a sliding scale and will be passed on to the named Chief Investigator who agreed to financially sponsor the registration.

The Business Team will work closely with the resort to minimise cancellation fees, however short notice cancellations are **likely to be charged at full cost**.

If you miss your flights or are otherwise unable to get transport, it is your responsibility to organise new transport to the hotel. Please contact <u>tmos@anu.edu.au/</u> or Slack/ or Kriszti on 0405 755 323 if you are arriving late. If you miss a night's accommodation, the charges for that night will still apply.

# **Code of Conduct**

The organisers of the TMOS conference are committed to providing an experience that is welcoming and safe for all participants, is free from unlawful discrimination and harassment, and where all participants are treated with dignity and respect.

Harassment is unlawful under both federal and all Australian state anti-discrimination laws, and as such, people suspected of such misconduct may be reported to authorities.

Adherence to this Code of Conduct is a requirement for all conference participants and covers all aspects of this event, including conference sessions and breaks, all social events and all communication, including that via email or social media.

If an individual engages in unacceptable behaviour, the Director, Deputy Director, or Chief Operations Officer of TMOS (or their delegates) may take appropriate action, including asking the individual to stop, removing them from the conference, and reporting to their supervisor and place of employment or enrolment. Actions taken as a result of unacceptable behaviour does not entitle the delegate to a refund of any fees paid.

Unacceptable behaviour includes, but is not limited to:

- Harassment, including verbal comments relating to gender, sexual orientation, disability, race, ethnicity, religion, age, national origin, gender identity or expression, or physical appearance.
- Inappropriate and/or unwanted physical contact.

- Unwelcome sexual attention, which can include inappropriate questions of a sexual nature, asking for sexual favours or repeatedly asking for dates or contact information.
- Stalking or deliberate intimidation.
- Unwanted photography or recording (if you are asked to stop photographing or recording someone, please do so; if someone indicates that they do not want to be photographed or recorded, do not record or photograph them).
- Discriminatory or sexual images in public spaces.
- Sustained or wilful disruption of talks or other events.

To report violations of this Code of Conduct, alert a member of the organising committee or email <u>tmos@anu.edu.au</u>. Reports may be made by people subject to, or witnesses of, unacceptable behaviour.

If an individual participates in unacceptable behaviour, the TMOS Centre Director (or their delegates) may take lawful action that they deem appropriate, including asking the individual to stop and removal of the individual from the conference, and reporting to their supervisor and place of employment or enrolment.

All efforts will be made to protect the anonymity of persons reporting violations. Persons reporting violations of the Code may request that their report remain confidential and that no further action be taken.

However, if the Centre Director deems it necessary for the safety of event attendees, action will be taken.

This Code of Conduct is designed to ensure that this event can be enjoyed by all participants. We hope you have an inspiring and enjoyable time.