
DELEGATE INFORMATION PACK

13-15 December 2023



TMOS Meta-Together 2023 DELEGATE INFORMATION PACK

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Getting There

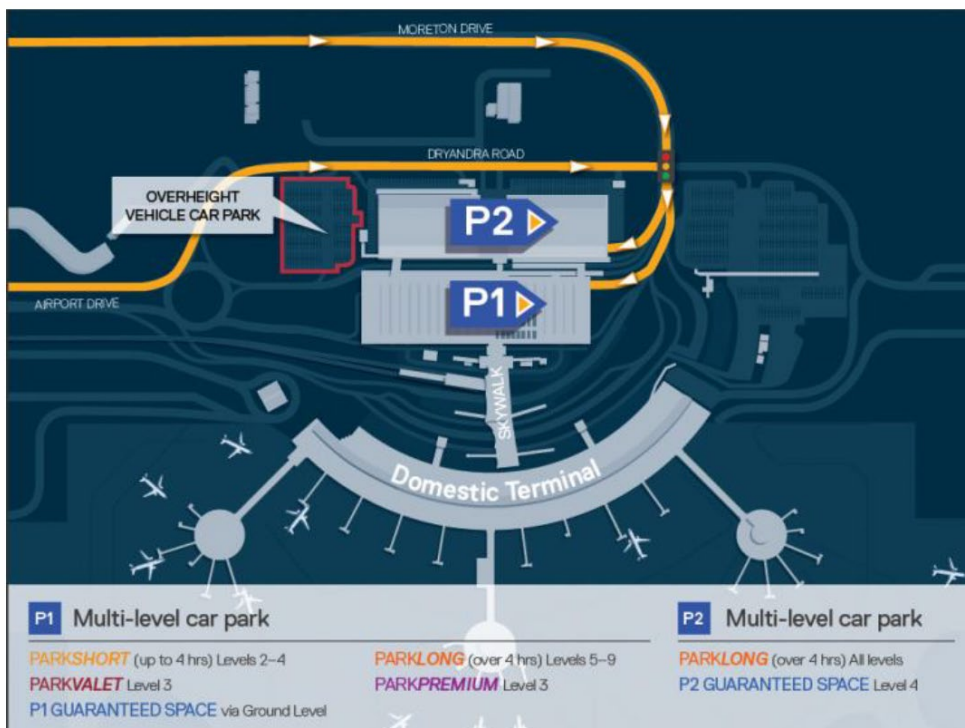
Bus Transfers

Group bus transfers are arranged by Red and White Coaches. Please refer to the table below for the time table. If it does not suit your itinerary, please take a taxi / Uber, keep receipts and submit them for reimbursement via your institution node administrators following the standard reimbursement protocols. Please carpool with fellow TMOS delegates when possible.

Date	From Brisbane domestic airport	From Holt Street Wharf
Tue 12 Dec	11:00	
Fri 15 Dec		15:45
Fri 15 Dec		17:15

Coaches are not allowed to pick up close to the terminal entrance. A purpose built under cover coach only pickup area is located on the northern side, across several lanes dedicated to cars and taxis beside the P1 Multilevel Car Park. Therefore, coaches will arrive just prior to scheduled departure time. If there are concerns regarding a Red and White Coaches arrival at the pickup area, please call 24-hour contact number 0438 705 627.

Access from the luggage carousel to the coach bays is via a pedestrian Skywalk bridge across the traffic lanes. Signage for directions to the Coach Bays is displayed inside the building.



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Ferry check-in

Holt Street Wharf is located at 220 Holt Street, Pinkenba QLD 4008 (Brisbane Wharf). Please refer to the Tangalooma Hotel Resort [website](#) for instructions on how to get to the wharf. Upon arrival at Holt Street Wharf, check-in at the ticket hut to receive your cruise tickets and any additional information regarding your trip. Upon check in, you will receive a registration card, luggage tags, and boarding passes.

Bookings are made under the name of the main delegate. If you are sharing a room and arriving at various times, only one registration card will be issued to the first guest checking in. Those who share rooms will be informed by the Conference Organising Committee. Please ensure you remember who you are sharing with prior to travel.

Boats depart at the scheduled departure time and no exceptions are granted for late arrivals. Please view below the recommended timelines for boat check in. If your flight is delayed and you understand that you will not be able to take the ferry of your choice, please call to the Tangalooma Island Conference & Events Team Leader Ms Kyra Troy on +61 7 3637 2146, so she can assist with rebooking your ferry ticket for the next available ferry.

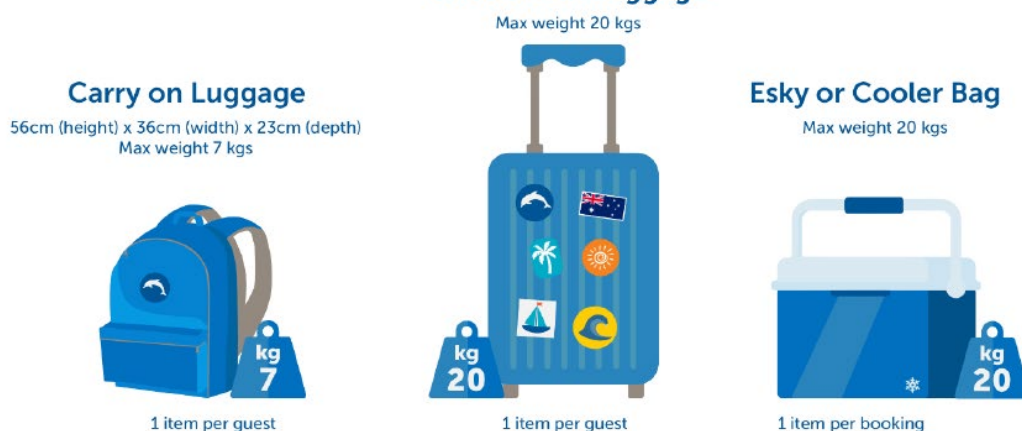
Departure Boat Check In



Luggage

When checking in at the wharf you will receive the room tags, please attach these securely to your bags and place your bags in the bins provided. Your bags will then be placed on boats and taken to the resort, and then delivered outside your room door. There are limits on the carry on and checked-in luggage you can bring with you on board. Please refer to the below diagram. Please familiarise yourself with the luggage check-in and check-out protocols following [this link](#).

Checked-in Luggage



Example: A family of four is entitled to bring 4 suitcases, 1 esky and 4 carry on bags.

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Accommodation

The Conference venue is the Tangalooma Island Resort <https://www.tangalooma.com/resort>.

Delegates' accommodation expenditures are covered by the TMOS in line with the arrangements with your sponsoring organisation. However, TMOS will not cover or reimburse any fees incurred for damages to the accommodation, lodgings or resort properties by delegates or their guests. Guests will be asked to provide credit card details upon check-in as a guarantee for any and all damages which might be incurred during their stay.

Guests are responsible for any expenses related to using the room, including: minibar, ordering food and drinks, or accessing services that aren't included in the TMOS Conference package listed in the program, unless TMOS explicitly confirms otherwise in writing. Any additional charges incurred by delegates or guests which are not included in the TMOS Conference package must be paid for in total by guests upon check-out.

Conference Logistics

Please direct your email enquiries before, during or after the conference to tmos@anu.edu.au.

On Site Contact Details - Conference Organising Committee

- Alina Bryleva, Events Coordinator, **ANU**: 0474 348 869
- Camilla Gazzana, Outreach Coordinator/Node Administrator, **UTS**: 0413 529 879
- Eleanor Luond, IDEA and Administrative Officer, **RMIT**: 0435 676 846

Conference Program

Details of the Conference Speakers, including their bios, talk titles and abstracts are available on our website. This can be accessed via [this link](#) or by scanning the QR code below.



Communication during the conference

Please use our Conference Slack channel for all communications. Members of the Conference Organising Committee can be contacted via the Slack channel. The following link can be used to join the Conference Slack <https://t.ly/D8ptC>.

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Conference venue

A map of the venue can be [accessed and downloaded here](#). There will also be a copy available (pinned) in the #general channel of the conference Slack.

The Conference venues (i.e. sessions during the day unless otherwise specified) will only be set for delegates. During the catered breaks, delegates and dependents are welcome to move outside onto the Waterfront Pavilion Lawns and walk amongst the posters or sit at the tables.

Registration

The registration desk will operate at the Resort Centre from 3pm - 6pm on Tuesday 12th December. Please pass by to collect your delegate badge and the conference gifts which are available for every delegate. You can also register on the first day of the conference (Wed 13th December) from 8:30am at the Waterfront Pavilion entrance.

To reduce waste and environmental impact, please bring your TMOS lanyard with you. Those who don't already have a TMOS lanyard will be provided with one at registration. We would appreciate returning back plastic delegate badges to the onsite support team at the end of the conference, so that they can be reused at future events.

Posters Drop Off

Those presenting at [Poster Session 1](#) on Wed 13th Dec, please drop off your posters at the registration desk on Wed morning from 8.30 am until 9.00 am. The desk will be located outside of the Waterfront Pavilion - the main conference venue. If you can assist in putting up your own poster, this would be much appreciated.

Those presenting at [Poster Session 2](#) on Thu 14th Dec, please drop off your posters at the registration desk, located outside of the Waterfront Pavilion, on Thu morning from 8.30 am until 9.00 am. As the Poster Session 2 venue will be located in a different place, the Conference Organising Committee will take care of putting up your posters on poster boards.

Please collect your posters at the end of your poster session.

Wi-Fi

Details will be provided at the accommodation.

Essential Information

What to Bring

- TMOS Lanyard - some spares will be available to borrow but must be returned to the organising committee before departure.
- See [Dress Code](#)
- Masks (if desired) see [Safety and Medical](#)

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Weather and UV index

In December, Tangalooma experiences warm and pleasant weather. Daytime temperatures typically range from 25°C to 30°C (77°F to 86°F).

UV Index: Expect a UV index ranging from 10 to 12, categorized as very high to extreme. It's crucial to apply sunscreen, wear hats, and utilize appropriate sun protection throughout your stay.

Dress Code

- Smart casual: Light, breathable clothing is recommended due to the warmth; a light jacket may be required for inside, air-conditioned rooms & evenings.
- Beach BBQ: Resort wear/ casual beachwear.
- Gala/Awards night: cocktail.

Don't forget to pack sunscreen, hats, sunglasses, and comfortable footwear and clothing, especially if planning to participate in an outdoor team building activity or other excursions.

Safety and Health & Medical

In case of an emergency, please call 000 - same as you would on a mainland. There is a police officer and a paramedic on site, but they need to be contacted via 000 line.

In case of minor accidents, please seek help from the duty manager at the resort reception. Please also notify a member of the TMOS Safety Team (Samara Thorn Samara.Thorn@anu.edu.au or Lorenzo Faraone lorenzo.faraone@uwa.edu.au) or via tmos@anu.edu.au about any accidents, when you are safe to do so. Your organisation may also require an incident report.

See also [Code of conduct](#).

COVID

Masks – please bring some with you if you would like to use them.

If you have any symptoms of COVID, or feel otherwise unwell, please do not attend any sessions. Instead, please inform the Conference Organising Committee - RAT kits will be available to you for testing.

Pharmacy

There is no dedicated pharmacy at the resort. However, there is a small convenience store which stocks a variety of grocery items, drinks, snacks, resort wear, souvenirs and **pharmaceuticals**.

If you require specific medical supplies, please purchase these before coming to the island as they may not be available at the resort.

Swimming

Swim safety information is available on the [resort website here](#).

In short, **Pools**:

- pools are unpatrolled and do not have lifeguards
- obey signage
- children are not to be left unattended or unsupervised

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- walk, don't run around the pool areas
- no diving
- only swim during hours listed on pool signage
- do not swim under the influence of alcohol or drugs

Tangalooma Wrecks Beach:

- 15-20 min walk from Island Resort
- only patrolled by lifeguards during local QLD school holiday period
- extra care should be taken swimming near wrecks
- pay attention to surroundings - may be boats/other swimmers passing by
- children not to be left unattended or unsupervised
- always swim with others
- swimming at night is not recommended
- do not swim under the influence of alcohol or drugs

Meals and Dietary

Buffet breakfasts will be served from 7am at the Tursiops restaurant.

Breakfast, tea breaks, lunches and dinners are provided to delegates on TMOS expense. TMOS Organising committee contacted all delegates, who expressed interest in bringing guests via the conference registration form, regarding their guests' attendance of the TMOS catered meals to make special arrangements. If you bring a guest but have not discussed their meal packages with the organising committee, please email your enquiry to tmos@anu.edu.au at your earliest convenience.

Special dietary requirements communicated to the Organising Committee have been passed to the venue. In the majority of cases, food served via buffet food displays will have clear labeling for delegates to manage their dietaries themselves. In occasion of complex dietary conditions, kitchen chefs will identify those people and serve specialised named meals. If in doubt, please approach the Conference Organising Committee working on site or the venue staff member.

Social Activities

Dolphin Feeding

Delegates arriving on 11th and 12th December will be able to participate in the dolphin feeding activity on the evening of 12th December. Please refer to the [Conference Program](#) for the time and location. Guests who arrive on 13th December can participate in the dolphin feeding activity on the evening of 13th December. Please check with reception staff for details at check in.

Team Building Activity – Amazing Race

Team building briefing will take place at the Waterfront Pavilion – the main conference venue. This activity is a mix of problem-solving, teamwork, leadership and creativity. It is fast-paced and places time constraints on teams as they visit 3-6 pitstop challenges located around the resort grounds. Participants are encouraged to wear comfortable outdoor sports clothes and shoes. There is a 30-minute break after the activity to get changed and return to the Waterfront Pavilion for the networking morning tea.

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Beach BBQ

There will be a beach BBQ dinner from 7 - 9 pm on Day 1, Wed 13th Dec. Dress code: resort wear/beach casual.

Seating will be randomised by drawing a table number from a jar on the way in, to encourage networking.

Awards Gala Dinner

The second annual TMOS Awards Gala Dinner will be held on Day 2, Thu 14th Dec from 7 - 11pm. Dress code: cocktail attire.

Terms and Conditions

Cancellation

If you are no longer able to attend the TMOS conference you must let us know as soon as possible by contacting tmos@anu.edu.au.

Cancellation fees are charged by the resort on a sliding scale, and will be passed on to the named Chief Investigator who agreed to financially sponsor the registration.

The Business Team will work closely with the resort to minimise cancellation fees, however short notice cancellations are likely to be charged at full cost.

Late Arrivals

If you miss your flights or are otherwise unable to join a pre-booked shuttle and ferry transfer, it is your responsibility to organise new transport to the resort, and overnight accommodation in Brisbane if required. Please contact tmos@anu.edu.au if you are arriving late. If you miss a night's accommodation, the charges for that night will still apply.

No Shows

If you fail to arrive at the resort you will not be invited to future TMOS events, unless special circumstances occurred outside of your control, which prevented you from contacting us.

CODE OF CONDUCT

The organisers of the TMOS conference are committed to providing an experience that is welcoming and safe for all participants, is free from unlawful discrimination and harassment, and where all participants are treated with dignity and respect.

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Harassment is unlawful under both federal and all Australian state anti-discrimination laws, and as such, people suspected of such misconduct may be reported to the relevant authorities.

Adherence to this Code of Conduct is a requirement for all conference participants and covers all aspects of this event, including conference sessions and breaks, all social events and all communication, including that via email, social media, official and unofficial channels.

Unacceptable behaviour includes, but is not limited to:

- Harassment, including verbal comments relating to gender, sexual orientation, disability, race, ethnicity, religion, age, national origin, gender identity or expression, or physical appearance.
- Inappropriate and/or unwanted physical contact.
- Unwelcome sexual attention, which can include inappropriate questions of a sexual nature, asking for sexual favours or repeatedly asking for dates or contact information.
- Stalking or deliberate intimidation.
- Unwanted photography or recording (if you are asked to stop photographing or recording someone, please do so; if someone indicates that they do not want to be photographed or recorded, do not record or photograph them).
- Discriminatory or sexual images in public spaces.
- Sustained or wilful disruption of talks or other events.

To report violations of this Code of Conduct, alert a member of the TMOS Safety Team in person or via email (Samara Thorn Samara.Thorn@anu.edu.au or Lorenzo Faraone lorenzo.faraone@uwa.edu.au) or via tmos@anu.edu.au. Reports may be made by people subject to, or witnesses of, unacceptable behaviour.

If an individual participates in unacceptable behaviour, the TMOS Centre Director (or their delegates) may take lawful action that they deem appropriate, including asking the individual to stop and removal of the individual from the conference, and reporting to their supervisor and place of employment or enrolment.

All efforts will be made to protect the anonymity of persons reporting violations. Persons reporting violations of the Code may request that their report remain confidential and that no further action be taken.

However, if the Centre Director deems it necessary for the safety of event attendees, action will be taken.

This Code of Conduct is designed to ensure that this event can be enjoyed by all participants. We hope you have an inspiring and enjoyable time.